

Compass Hosting & Security Requirements

This document provides general information on requirements for the hosting and security of the AdaptSuite Compass web portal.

SSL Certificate

The AdaptSuite Compass web portal will use a URL provided by the Staffing Service. Since sensitive data will be transmitted through the portal, an SSL certificate is required to encrypt the transmitted data. The Staffing Service is responsible for providing an SSL Certificate for each hosted AdaptSuite Compass web portal.

PDF Editing Software

PDF Editing Software is used to create and modify PDFs to include fillable form fields and metadata tags used in the administrative design of Compass onboarding items. Only individuals who will be designing and/or updating the PDF forms need PDF editing software.

While Bond International Software tested and certified Adobe Acrobat Standard (or Pro), there are various PDF editing packages available. At a bare minimum, you need software that has the following features:

- Ability to create and edit PDFs.
- Ability to create, edit and remove fillable text form fields.
- Ability to create, edit and remove tags.

While not required, it is helpful if the software has the following functionality

- Ability to create usable Word documents from PDFs.
- Ability to control font type and size of the fillable text form field.
- Ability to add multiple tags to a single fillable text form field.